

June 2018 Utah RSC Meeting Notes

Open 2:00 PM

Attendance:

James K. (RDA and acting Facilitator)

Sunee G. (Sasquatch RCM)

Jerry Y. (Lakeside RCM)

Brad H. (PI)

Amanda B. (H&I)

Justin B. (Webmaster)

Collyn B. (Treasurer)

Tracia S. (RD)

Jeremy F. (Secretary)

Note: only 2 RCMs present, and as per the most recent guidelines we need 4 RCMs to conduct business (motions, etc.), so we opted to have a meeting with just reports and open discussion

Reports:

Facilitator -- Brittni K. (UWANA) was absent but sent a written report (see attached)

Treasurer -- Collyn B. reported that we have \$949.08 working balance, prudent reserve is \$502.18, H&I literature is \$563.97 (see written report)

RD -- Tracia S. (UWANA) read her written report, presented an "unofficial" tally sheet for the motions, etc. from the WSC including how Utah voted, and presented the FIPT Inspection report (see written report)

RDA -- James K. (UWANA) read his written report (see attached), expressed that it would not be prudent to attend the annual RMZF in July in Boise (see discussion below)

Secretary -- Jeremy F. (UWANA) asked if everyone who wanted them got the minutes emailed out

H&I -- Amanda B. (UWANA) read her written report (see attached) and is stepping down from the position as detailed in her report. Sunee G. asked how to participate in the Step By Mail program with respect to how letters get back and forth to the inmates.

Webmaster -- Justin B. (UWANA) read his written report (see attached). Website hosting is due for next year and is \$131.00. He received a check from Collyn B. today for reimbursement.

PI -- Brad H. (UWANA) read his written report (see attached), citing pricing and information he has collected regarding billboards (digital and conventional) and TRAX/UTA bills. He will follow up with some of them and explore other locations. Also discussed other formats for PSAs, like the German YouTube PSA and a PR/PI Facebook page like one done by a region in Egypt, as seen by Tracia and James at the WSC.

Sunee G. (Sasquatch) -- reported that they will be submitting a donation of about \$250 to Region. Also, see his written report (attached)

Jerry Y. (Lakeside) -- sent in a written report (attached), noting that their ASC Chair stepped down

Open Discussion:

- Participation in RMZF in July in Boise, Idaho. Although we voted in February to participate in the RMZF, the RD and RDA expressed that it would not likely be prudent use of funds to attend this event due to that it may not be very informational, etc. They will, however, monitor the situation (no agenda released yet) and perhaps will attend if deemed prudent.

Old Business:

- PR earmark motion is on the table, but without a quorum, we are not able to vote on it

Close @ 3:20 PM

Regional H&I Report:

The Steps by Mail program is going well. We are getting about one letter every 2 weeks from both men and women. I've had many people willing to be sponsors and have not had trouble finding a home for any of these letters.

Regarding the motion that passed last cycle regarding using funds in the H&I account to distribute books throughout county facilities, I have not found the time to put any effort into researching or starting the process at all. For this I am very sorry.

Which leads me to the following: It is with a heavy heart that I will be resigning from my position. At the time I took the position I was not pregnant and did not foresee what a big impact it would take on my ability to do service at this level. Additionally, having a newborn will be even more time consuming. This new chapter in my life requires a lot of dedication and I want to be able to be of service to my new little family as much as possible. I also am really in favor of the motion that had passed and want to see it done properly and I know I will not have the time or energy to do the job justice. With the recent influx of interest in H&I projects though, I hope to see someone take this position quickly to handle both the new project as well as the Steps by Mail project.

I am returning the key for the PO Box today, as well as the stamps previously purchased to assist with letter distribution for Steps by Mail.

Thank you for letting me be of service.

Amanda B

Facilitator Report:

Hello family!

I was able to get on the URICNA bank account but not able to get on the regional account. I have spoke with a couple of people but have not followed up over the last three weeks. It maybe our best option to just go together? I can make myself available for this whenever if everyone else thinks it's a good idea.

I do not have anything else to report. I hope you all have a great weekend and I look forward to seeing you in August.

Brittni

Utah Region of NA - 2018		Starting	February	April	June	August	October	December	Year-To-Date
INCOME	Northern (Ogden)		\$139.34	\$57.11	\$55.98				\$252.43 northern
	Lakeside Unity (Davis County)		\$72.92	\$64.33	\$116.29				\$253.54 lakeside
	Central (Provo)								\$0.00 central
	UWANA (Salt Lake)		\$96.40	\$47.99					\$144.39 uwana
	Sasquach (Park City)								\$0.00 sasquach
	High Uintah (Vernal)								\$0.00 high uint
	Individual member/group								\$0.00 indiv
	Total Donations		\$308.66	\$169.43	\$172.27	\$0.00	\$0.00	\$0.00	\$650.36 total
	Campvention Income (July)								\$0.00 camp
	URICNA Income (Nov) UT Reg Serv		\$1,633.77						\$1,633.77 uricna
EXPENSES	7th tradition								\$0.00 7th trad
	Total Deposit		\$1,942.43	\$169.43	\$172.27	\$0.00	\$0.00	\$0.00	\$2,284.13 deposit
	Rent for meeting (\$20/cycle)		\$20.00	\$20.00	\$20.00				\$60.00 rent
	H&I Literature (15% of dep)		\$291.37	\$25.42	\$25.85	\$0.00	\$0.00	\$0.00	\$342.64 H&I Lit
	NAWS Donation (5% of dep)		\$107.71	\$1,508.48	\$12.51	\$0.00	\$0.00	\$0.00	\$1,628.70 world
	PO Box due August (\$166/year)		\$194.00		write check				\$194.00 PO Box
	Storage Unit (\$92/month)*		\$579.00		\$552.00				\$1,131.00 Storage
	Corporation Fee			\$13.00					
	Motions		\$244.59	\$0.00					\$244.59 motions
	Website (\$68.05 June)				\$131.88				\$131.88 website
	Rocky Mountain Zonal Forum		\$272.60	\$1,306.46					\$0.00 forum
	World Conference								\$1,579.06 conf
PRUD	Travel - workshops								\$0.00 travel
	Reimbursements		\$23.00		\$13.61				\$36.61 reim
	Bank Fees / Interest		-\$0.31	-\$0.40					-\$0.71 fees
	Total Expenses		\$1,731.96	\$2,872.96	\$755.85	\$0.00	\$0.00	\$0.00	\$5,347.77 exp total
H&LIT	Income	\$0.00	\$0.08	\$0.08	\$0.08				\$0.24 Income
	Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 Expenses
	Balance (savings)	\$501.94	\$502.02	\$502.10	\$502.18	\$502.18	\$502.18	\$502.18	
Regional Working Balance*	Additions (15% of dep)	\$291.37	\$25.42	\$25.85	\$0.00	\$0.00	\$0.00	\$0.00	\$342.64 lit in
	Expenses		\$10.00						\$10.00 lit out
	Balance	\$231.33	\$522.70	\$538.12	\$563.97	\$563.97	\$563.97	\$563.97	
Total Checking Balance		\$4,236.55	\$4,738.39	\$2,050.28	\$1,492.55	\$1,492.55	\$1,492.55	\$1,492.55	
		VERIFIED	PENDING	ON HOLD	Income	Expenses	Difference	Adjusted	
PENDING and ON HOLD Items as of:					\$172.11	\$2,402.19	\$2,230.08	\$3,894.74	

PI Report:

Dear region,

Per your request I have been looking into different billboards and displays. I spoke with Reagan advertising. They said they have a digital billboard on 600 s. 300 w. they said if we get a slot on that billboard it will be shown 1,800 times for 8 second periods every day. The cost for that would be 2,050\$ for 1 month. I then talked to another person at Reagan who we worked with in the past. She said that we could do a billboard at any of there locations that are available for \$128.75 for printing and a \$100 instilation cost. Attached are the designs Reagan still has on file for us. I then contacted Lamar advertising. They have a contract with UTA. He was excited to work with us on getting our image displayed above the door ways on the SLC trax trains. He said for every display we purchased he would donate one if we payed printing cost on the donated displays. The cost for a display is \$200 dollars for the donated displays it is a 40\$ printing cost. He suggested we do 5 displays for 2 months. 5 displays x \$200 x 2 months= \$2,000 + 5 donated displays @ \$40= \$2,200 for a total of 10 displays for 2 months. He continued to explain that if no one else purchased the display location when our 2 months was up. They would leave up our displays until that location was rented by someone else. I'm very excited about any of these opportunities. I am willing to move forward in any way that the region suggests.

In loving service,
Brad H.

**Drug
Problem?**

We Can Help

Call Narcotics Anonymous



English

(877)479-NANA

Spanish

(801)33-AYUDA

Drug Problem?

We Can Help

Call Narcotics Anonymous



English

(435)200-4814

Spanish

(801)33-AYUDA

SALT LAKE CITY, UTAH **DIGITAL BILLBOARD**

#873 & 874 • 9900 South I-15, Sandy

Facing Direction: North 873/L 874/U

Size: 10'5"x22'8"

Illuminated: 24 Hrs

SPOT DEC: 10,048

WEEKLY IMP: 211,547

Latitude: 40.572755

Longitude: -111.900608

Poster is located on I-15 has high traffic count, long visibility, strong read.

Poster targets following audiences: Commuters leaving downtown Salt Lake, traffic traveling to Utah County/Southern Utah.

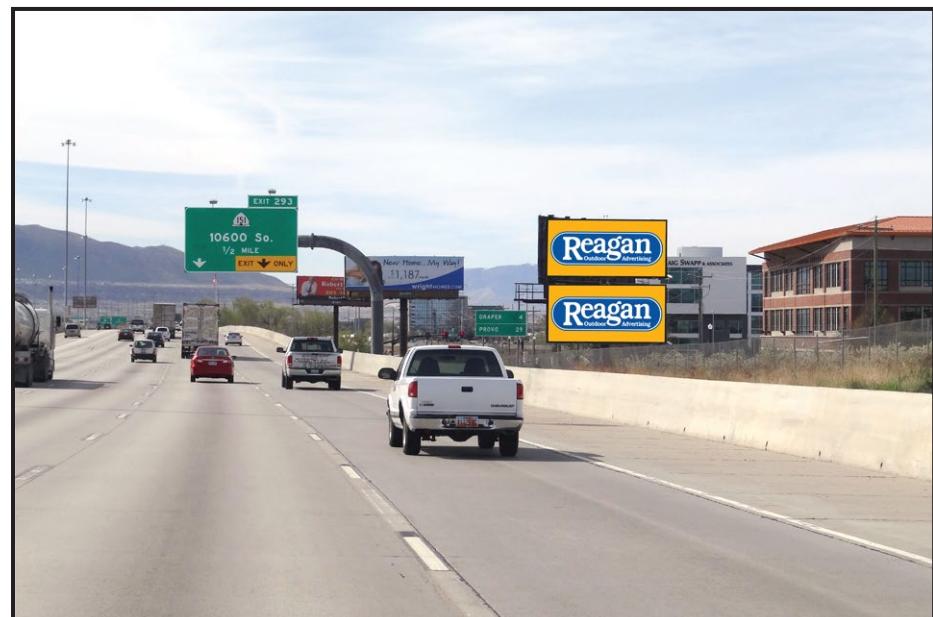
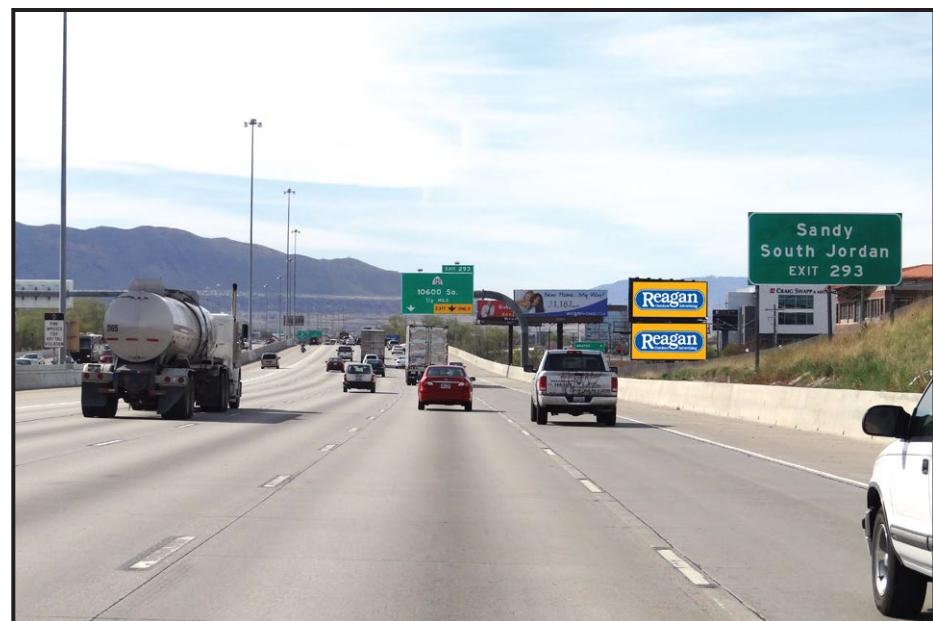


Cost per (4) week period:

\$3,690 net (ea)*

- No production cost
- Rapid copy change at no additional cost
- 8 Second Spot

*Price is per poster. This location can rotate only one design per day.



These photographs are for demonstration purposes only and may not represent the actual condition of the board at this time.

Webmaster Report:

Website hosting is due for the next year for about \$131, I have already forwarded Collyn a receipt for reimbursement. As a reminder the hosting space we have allows for multiple websites to be hosted, currently the UWANA area uses this hosting in addition to the Region website. If other areas need a hosting solution they can always contact me and we can get their site moved over.

I updated the Events page this last month with all of the URICNA flyers and information I received from them, including a button to go straight to their online registration page. Campvention has all of its relevant information in there as well. Domain registration for URICNA.com was renewed another year for \$25.16, and I still need to connect with someone from the URICNA committee for reimbursement eventually. If either convention needs anything additional posted just let me know.

Web analytics for the Region site show it to be around the same viewership as the previous Region cycle - measured on a 2 month basis. I have included a chart to show the differences. Also checking the per page statistics, viewership is just about spot on with the previous cycle for each page (so the way in which people view the site has been the same as previously.)

I need to reconcile the meeting map page with current meetings across the areas as I haven't for a little while, and plan to do that soon. I am also considering providing a way for website viewers to select the City or County they are looking for a meeting in and then be forwarded to the proper Area website meeting list for a text version of meeting lists - I think this method would be better than trying to keep up to date on all Area meeting changes, which I can see myself falling short of doing properly, though I will keep the map running too as, well, I think it looks cool.



Thanks for letting me be of service,
Justin B

Campvention Report:

All positions have been filled.

Location: Malibu Campground in Logan.

Date: 07/27-07/29

We will be holding a pre-registration BBQ and Volleyball tournament Campvention VS URICNA on July 8th @ 11AM-2PM it will be held at Liberty Park at the Liberty Rice Pavilion. You will be able to pre-register for both events and last chance to pre-reg for CV.

Everything is going well. Starting next month we will be meeting once a week until the event.

Please LMK if you need anything else!

Whitney

Lakeside RCM Report:

Hi my name is Jerry Y, I'm an addict and RCM for Lakeside area.

We have several positions open up at area Level.

Hooked on life moved back to Northern
Things are going well

Thank you for letting me be of service
Jerry y

Sasquatch RCM Report:

We are alive and strong in the Sasquatch area. We are exited to find out how our motion faired. We have started a new meeting. It is Saturday night miracles. It will be at the wasatch crest treatment center. We now have a meeting in all three treatment centers.

A chech should be in the mail for 100\$ for past donations and I will bring on other one for the next cycle which will catch our area up.

Most of our service positions are filled.

Overall we are doing great and thank you for letting me serve.

Sunee G
Sasquatch Area RCM

Regional Delegate Report June 9, 2018

Greetings:

Wow! World Service Conference happened! If I were asked what I thought was the one thing that was most significant, I would say that the WSC voting to allow those with visa issues to participate virtually was historical. Why is that? Because in the past if a trusted servant outside the US had visa issues they could not serve at the WSC because they could not get into the US. I wonder how many times this was a barrier for those members and their groups, I wonder how that might have stifled growth of our fellowship in ways we have not been aware of. Not anymore. Iran and the alternate for Aotearoa New Zealand were able to participate virtually this conference cycle. Iran's RD was actually in the same breakout room as I was and it was interesting to see how the representative was able to offer input and insight in those small group activities. I was stunned by the dedication when considering the time difference (typically it was the middle of the night for Iran or early the next day for them), tech difficulties (glitches or connections having to be re-established), and challenges with language. Yet, those representatives and those of us physically present persevered in the name of unity. Amazing and humbling.

I have put together an "unofficial" tally sheet for you today of the votes on motions and proposals. I wanted the region to be able to see a few things with this document beyond just the outcome of a vote. I wanted us to be able to compare how Utah voted and how the rest of the conference voted, how much of a margin there was in those tallies, and how a motion can morph when it is actually considered on the WSC floor. I reflected the initial poll and the final vote in most cases. That said, in some instances there were up to 4 or more straw polls before a final vote was concluded. I did not reflect that in the interest of brevity. This sheet is meant as a reference only and is drafted directly from my notes.

The FIPT inspection concluded on May 23, 2018. I have made copies of that final report. There were some best practice improvements identified that need to be implemented but overall it seems to have gone well.

I have chosen to report on these two things as I thought they were the most urgent to this body. I will be reporting out on additional pieces of the WSC in the coming months, I just didn't want to drown us in information in one sitting. Some coming highlights will be Fellowship Development, PR, the World Board reports, and news from the Zones. In other news, I brought a couple of small items back from the WSC to be donated to our regional events for auction.

Speaking of zones, our zone has elected Carla W. from Upper Rocky Mountain region to be our representative in the "WSC of the Future Workgroup" on exploring the roles of zones for the WSC. In our zonal meeting at WSC we discussed what that might mean for our zone and there is a mix of viewpoints around this issue. At that time it would seem that some of the regions in our zone are not ready to consider anything more formal than what we have at the present. There is another Rocky Mountain zonal meeting in July that we can attend if that is the will of Utah region. I would imagine there will be more discussion on zonal roles and how we fit in that. It will be in Boise Idaho the weekend of July 27th to 29th. At the time of this writing I don't have the lodging/location information. We would need to decide today if we want to participate in this meeting.

About our fiscal responsibilities. I did pay the \$13 for our nonprofit renewal with the Department of Commerce. I made the updates as directed. I did leave Russ as a "board" member in the event we have a need for him to act on our behalf for consistency sake. I've brought that receipt for re-imbursement. In regards to our bank accounts, I would highly suggest that we make this a goal to resolve in the next two months. I am not entirely comfortable with our current situation nor do I think we are being prudent in our responsibilities. I am concerned that we are leaving ourselves open to some risks.

In Loving Service,

Tracia S.

New and Old Business Voting

All of the motions will be listed here. They will be listed as they come up on the floor. Old business are the CAR motions 1-25. Three dots at the end of the motion (...) means that there is more to the motion but it was shortened here for space

Motion Proposal	Maker	CAR (OLD)CAT (NEW)	WSC Voting				Utah	Notes	2/3rds	Required Votes to Pass
			Yes	No	Abstain	Present			76	80%
27	World Board	CAT	To adopt, for WSC 2018 only, the following approaches for CAR Business: Rename session CAR Discussion and Decisions. Eliminate formal CAR Business. If a motion has consensus in the first straw poll (80% or more of the voting participants in support of the motion), the Conference will have the option to discuss and decide on that motion without any changes (amendments) if participants wish. The co-facilitators will make clear to all participants when the Conference is making a final decision. Final to adopt. For WSC 2018 only, the following approaches for use in all WSC business, business discussion, proposal decision sessions, and the Moving Forward session. All decisions at WSC 2018, excluding WSC Elections, but including changes to motions or proposals and requests for a roll call vote or other procedural decisions, require 2/3 majority of those present and voting to vote in the affirmative to be adopted.	104	5	1	4	Yes	Initial straw poll: 100-5-2-7 final motion Passes	
26	World Board	CAT	Adding "except" proposals to Adjourn, Appeal the Facilitator, Postpone, Close Debate, Recess, and Reconsider. These would be 50% + 1	101	9	2	1	Yes	Straw Poll #1 93-9-5-5 Final Motion: Passes	0 0
Proposal C Amend Motion 26	Rio De Janeiro	CAT	To adopt for WSC 2019 only. The following Approaches for CAT business" Address CAT related decisions in the same way described for CAR related decisions, including renaming the session CAT Material Discussion and Decisions. The CAT Material Discussion and Decisions would include: Approval of NAWS budget, Approval of project plans, Decisions on any requests for seating. Any World Board proposals included in the CAT, Any proposals to change any of the above.	50	57	3	2	No	Straw Poll #1 53-52-2-5 Final Motion FAILS	0 0
Motion 28	World Board	CAT	To adopt for WSC 2018 only, the following approaches for New Business: ...	97	11	2	2	Abstain	Straw Poll #1 90-14-2-5 Final Motion PASSES	0 0
Motion 29	World Board	CAT	To adopt for WSC 2016	101	0	2	5	Abstain	Straw Poll #1 103-0-3-6 Final Motion Passes	0 0
Motion 30	World Board	CAT	To approve the minutes from WSC 2016	105	0	2	5	PNV	Straw Poll #1 10-0-3-6 Final Motion Passes	0 0
Motion 25	Iran	CAR	To authorize the World Board to investigate and pursue ways for conference participants who are unable to attend the WSC due to visa and other issues beyond their control, to engage in sessions of the WSC					See proposal A Substitution		
Proposal A Substitute Motion 25	Iran	New	To approve remote participation at the WSC for conference participants who are unable to attend the WSC due to visa issues. Remote participants would have the same rights as if they were at the WSC.	106	2	0	3	Yes	Initial straw poll: 107-3-0-2 final motion PASSES	
Proposal B Amend Motion 25	Argentina	New	Authorize the World Board to research and look for ways so all participants who cannot attend the WSC because of visa issues or other difficulties beyond their control can "FULLY" participate in the WSC and so non seated nations can participate as observers without voice or vote.					Not presented		

6	Eastern New York	CAR	To direct NAWS to produce and add to inventory keytags that reflect the growth of years clean in Fellowship Worldwide; specifically, Granite for one Decade, Purple for Decades Clean and Pink for 25 Years Clean.	37	72	2	3 Yes	FAILED
D	Greater Philadelphia	NEW	That the key tags be made in only one language - English	27	83	3	1 PNV	FAILED
3	Baja Son	CAR	To direct the World Board to create a project plan for a Step Study booklet containing questions derived only from sentences in the Basic Text chapter 'How It Works', for consideration at WSC 2020.	60	49	2	2 Abstain	Committed to board
G	Eastern New York	NEW	To add the statement: That corresponds to the literacy and comprehension level of the Basic Text so that ongoing completion of the 12th steps can be more widely achieved by members of our Fellowship. [Insert after the sentence: "To direct NAWS to create a project plan for a Step Study booklet] (Strike the statement "containing questions derived only from sentences in the Basic Text Chapter "How It Works.")	26	83	3	2 No	Fails
1	Ohio/Michigan	CAR	To direct the World Board to create a project plan for consideration at WSC 2020 to convert the service pamphlet Social Media and our Guiding Principles into a recovery IP that includes fellowship input and review.	100	7	4	2 Yes	Passes
2	Venezuela	CAR	Remove from the NAWS catalog and inventory IP 27 For The parents or Guardians of Young People in NA	6	106	2	0 No	Fails
5	Venezuela	CAR	To approve an NA Service Prayer, utilizing the language that is already in the intro of the Basic Text, substituting the word write with the word serve, including it in the set of posters of the meetings for NA groups...	89	21	2	2 PNV	Passes
4	Eastern New York	CAR	To direct NAWS to produce and add to inventory an MP3 digital download of the Basic Text Fifth Edition in Spanish, previously in inventory on audio cassette. By conference policy, NAWS is not authorized to publish a fifth edition once a sixth edition is available. This motion would provide for a one-time vendor, in accordance with the license and ownership agreements of World Services, to transfer the current cassette version of the Spanish Basic Text to MP3, for availability to correspond with the first day of the 2018 World Convention, and immediately following; up until such time that this download is replaced by the version containing the personal stories in the yet to be completed Spanish Sixth Edition. [Insert after the first sentence]	34	74	2	4 Yes	Failed
Proposal J	Eastern New York	NEW	Add the statement: That NAWS contract the 2018 World Convention Audio Visual vendor, in accordance with the license and ownership agreements of World Services, to transfer the current cassette version of the Spanish Basic Text to MP3, for availability to correspond with the first day of the 2018 World Convention, and immediately following; up until such time that this download is replaced by the version containing the personal stories in the yet to be completed Spanish Sixth Edition. [Insert after the first sentence]	18	82	4	8 PNV	FAILS
7	Northern New York	CAR	To direct the World Board to create a Service Pamphlet (SP) that clearly and simply outlines the rights of groups to reprint Narcotics Anonymous recovery literature covered under the Fellowship Intellectual Property Trust and its bulletins...	74	38	2	0 Yes	Failed
8	Northern New York	CAR	To replace the first paragraph under "What kinds of literature should we use?" in the group booklet...	19	87	3	4 No	Failed
22	Washington Northern Idaho	CAR	To discontinue the WSC Conference Participants Discussion Board hosted and maintained by NA World Services	44	59	3	8 PNV	Straw Poll #1 46-51-2-9 Final Motion FAILS
Proposal I	Eastern New York	NEW	Add the statement: Replace the current Discussion Board with a platform that allows for mobile access, private discussions by RDs and includes a public Fellowship section that allows input, and questions under topic headings that correspond to the topics being discussed on the Board.	22	77	4	9 PNV	FAILS
23	Argentina	CAR	Direct the World Board to develop plans to move to a three-year conference cycle. This plan would include quarterly web meetings, longer review time for the Conference Agenda Report, and would be developed in a way to provide an opportunity to include other ideas from conference participants.	21	88	3	2 Abstain	Straw Poll #1 Final Motion FAILS
24	Israel	CAR	In new business the World Board will have one collective vote represented by the World board chair. Each World Board member votes only in Elections and may make motions in all sessions.	57	53	3	1 Yes	Straw Poll #1 65-43-5-1 Final Motion FAILS

18	Australia/Aote aroa	CAR	That any Zonal Forum with two or more zonally seated regions or communities that are not seated at the World Service Conference, may choose to send one Zonal Delegate to the World Service Conference to represent those regions or communities.	85	26	1	2	Yes	Straw Poll #1 80-24-3-6 Final Motion PASSES	0	0
Proposal H	Eastern New York	NEW	To replace the number one to two: That any Zonal Forum with [one] or more zonally seated regions or communities that are not seated at the World Service Conference, may choose to send one Zonal Delegate to the World Service Conference to represent those regions or communities.	18	93	2	1	Yes	FAILS		
19	Australia/Aote aroa	CAR	If motion 18 is not adopted then the following will not be offered. That Zonal Delegates are voting members when in attendance at the World Service Conference. These Zonal Delegates would have one vote.	82	25	3	4	PNV	Straw Poll #1 83-23-4-3 Final Motion PASSES	0	0
20	Australia/Aote aroa	CAR	If motion 18 is not adopted then the following will not be offered. Zonal Delegates are eligible to receive the same funding from NA World Services as regional delegates when attending the WSC. This funding includes travel, lodging, and meal expenses only.	87	22	3	2	PNV	Straw Poll #1 86-22-4-2 Final Motion PASSES	0	0
21	Australia/Aote aroa	CAR	If motion 18 is not adopted then the following will not be offered. Alternate Zonal Delegates may attend the WSC with the same rights and limitations as is currently offered to Alternate Regional Delegates.	88	21	3	2	Yes	Straw Poll #1 84-24-3-3 Final Motion PASSES	0	0
15	Portugal	CAR	To hold a 3 day meeting of 2 representatives from each of the existing zonal forums. The meeting will be planned by NA World Services who will also cover the expenses for the meeting itself. The zonal forums or their regions will cover the cost of travel and meals for the representatives with financial support. That the WB develop a project plan, including budget and timeline, for presentation at WSC 2020 on the role of Zones, their relationship to the wider fellowship, including integrating Zonal Delegate participation into the decision making process at WSC.	65	44	1	2	PNV	Straw Poll #1 73-31-3-4 Final Motion	0	0
16	Australia/Aote aroa	CAR		93	15	3	0	Yes	Straw Poll #1 92-15-4-1 Final Motion PASSES	0	0
17	Portugal	CAR	To approve a change in the description of World Service Conference participants from regional delegates to zonal delegates...					Withdrawn		0	0
Proposal L	Irish	NEW	To delete the last line of motion 17. With the result that new sealing requests will not be effected during this time.					No presented Motion 17 withdrawn			
Proposal F	Eastern New York	NEW	Add the statement: That the number of Regional Delegates not shrink below current number within any zone concerning votes and representation at the WDC. Insert after the fist sentence: "To approve a change in the description of World Service Conference participants from regional delegates to zonal					Not presented Motion 17 withdrawn			
13	Iran	CAR	To authorize the World Board to define more special days, like unity day, in the yearly calendar.	89	20	3	1	Abstain	Initial Straw #1 85-22-3-3 Final Motion PASSES	0	0
12	Venezuela	CAR	Assign a week each year as an NA PR week, beginning in 2019. NAWS would establish the dates and would have information available for the whole NA fellowship a minimum of 90 days prior and also have available the possible contents of the program or the suggested agenda for such week.	83	23	4	3	PNV	Initial Straw #1 79-25-6-3 Final Motion PASSES	0	0
14	South Florida	CAR	Fellowship Issue Discussion Topics (IDTs) will be selected based on the following process: By August 1 following the World Service Conference (WSC), NAWS will create a section on na.org for ID submissions... To substitute the sentence: "The poll should be translates via available software into as many languages as possible." by the sentences: "The poll should be translated by each language community. The responsibility of the translation would be of the Literature Translation Committees and the R(E)gional Delegates, which would resort on a work group of members willing to participate in the service of the poll translation."	41	60	8	4	PNV	Withdrawn after straw poll	0	0
Proposal E	Rio De Janeiro	NEW	Remove Bulletin #29, (WORLD SERVICE BOARD OF TRUSTEES BULLETIN #29, Regarding Methadone and Other Drug Replacement Programs) from publication and use.	42	63	4	5	PNV	FAILS		
10	Upper Midwest	CAR	Remove "Narcotics Anonymous and Persons Receiving Medication Assisted Treatment" from publication and use.	12	94	4	4	No	Failed	0	0
11	Upper Midwest	CAR		6	103	3	2	No	Failed	0	0

INSPECTION REPORT

In April 2017, the South Florida Region requested an inspection of certain Narcotics Anonymous World Service records per the *Fellowship Intellectual Property Trust (FIPT)*. The inspection of the records and activities of the Trust was held at the Narcotics Anonymous World Service Office in Chatsworth, California and was scheduled from Monday May 21 to Friday, May 25, 2018. The actual inspection concluded on Wednesday, May 23.

The inspection team consisted of three members: a representative selected by the South Florida Region and two World Board members who could also have been selected by the South Florida Region in accordance with the Operational Rules of the *FIPT*. The representative selected by the South Florida Region was Jeffrey Paul. The South Florida Region selected World Board member Jack Hovenier and requested the World Board to select the other member. The World Board selected World Board member Mark Hersh.

In April 2018, the South Florida Region and NA World Services agreed on a process and scope for the inspection. The letter of agreement is attached as an addendum. Per the agreement and prior to the inspection, the South Florida Region provided a list of documents they wished to inspect for the period of fiscal year 2016 (the 2016 fiscal year is July 1, 2015 through June 30, 2016). This was the period used for all records except for those related to the World Convention held in Brazil. The list of documents requested in advance was not intended to be comprehensive, but the South Florida Region furnished it in advance in a good faith effort to make the best use of everyone's time.

To address the concern that literature margins, developmental literature, developmental subsidies, and allowances are being overstated by recording the developmental items and allowances at values greater than cost, the inspection team reviewed a random sample of records selected by the South Florida representative. The review confirmed that donated literature is recorded at amounts higher than cost. In all records examined, donated literature was recorded at retail value. NA World Service auditors confirmed it is an acceptable practice for a non-profit to record donated literature as an in-kind contribution at retail value. A letter from the auditors confirming this was provided to the inspection team and is included as an addendum to this report. Based on that letter, the inspection team agreed that donated literature is not being overstated.

To address the concern that all World Board expenses are not being reported accurately and completely, a general ledger detail report of all World Board expenses for the inspection period was provided to the inspection team. The total reconciled to the amounts reported in the *NA World Services Annual Report*. A random sample of non-travel expenses were selected by the South Florida representative and the supporting documents were inspected. The South Florida representative chose to select non-travel expenses as World Board travel expenses are the bulk of World Board expenses. The inspection team reviewed World Board travel expenses separately. After an examination of the records, the inspection team agreed that no further sampling was necessary and that all World Board expenses are being reported accurately.

To address the concern that not all commercial interests in literature distribution centers outside of the United States have been disclosed or reported to the Fellowship, the inspection team researched the background of the situation. Based on local realities in Russia, a system was put into place in Russia that relied on the efforts of local members to sustain a regular supply of literature. The inspection team concluded that the South Florida Region had some valid concerns and NA World Services could have communicated this topic in a way that led to less confusion.

To address the concern that customer discounts are not being applied equally to Fellowship and non-Fellowship sales, two Fellowship and two non-Fellowship customer sample sets were selected at random by the South Florida representative. A list of all transactions and discounts for the customers in the sample set during the inspection period was provided and examined for consistency. The records examined showed that discounts were consistently applied for Fellowship and non-Fellowship customers. The inspection team agreed that no further sampling was necessary and that customer discounts are being applied equally to Fellowship and non-Fellowship sales.

To address the concern that all travel expenses are not being reported correctly to the Fellowship, a general ledger detail report of all travel for the inspection period was provided to the inspection team. A random sample of travel expenses was selected by the South Florida representative, and the supporting documents were inspected. After examining the records, it was discovered that one travel reimbursement for funds advanced and not used, in the amount of \$200 was repaid a year after the travel took place. The inspection team reviewed all other advance payments to that traveler, and all other reimbursements were done in a timely manner. The inspection team agreed that no further sampling was necessary and that travel expenses are being recorded accurately.

The inspection team assessed the concern that Trust-financed travel is not being reimbursed according to the guidelines outlined in *A Guide to World Services in NA* (GWSNA). Part of those guidelines state, "Reimbursement for lodging is typically for double occupancy. Single accommodations may be arranged to accommodate individual needs or concerns, if presented and approved by the EC." The inspection team recognized that the World Board had reported to the 2014 World Service Conference (WSC) that it had exempted Board Members from double occupancy rooming and that there were motions made at the 2014 and 2016 WSC's regarding the occupancy issue. By prior agreement between the South Florida Region and NA World Services, a World Board member on the inspection team reviewed the Executive Committee notes and did not find any written record that the Executive Committee approved single occupancy rooming during the inspection period.

To address the concern that the Trustee is not performing its duties noted in the *Fellowship Intellectual Property Trust* as it relates to the designation and separation of Trust and non-Trust property, the inspection team referred back to the August 29, 2017 World Board response to the South Florida Region inspection request. The World Board said, "Other than the financial report designations that distinguish between 'Recovery Literature' and 'Other Income' and a summary adopted each cycle as part of the corporate resolutions, there are no lists, designations, and

separations...[t]he one page [summary] adopted each year could be provided." That summary was provided to the inspection team and is included as an addendum to this report. The inspection team agrees that this explanation and list satisfy the concern.

Agreement was reached prior to the inspection relating to the concern about the distribution/issuance of credit card not meeting the guidelines in the *Guide to World Services in NA*. NA World Services acknowledged that the concern was valid based on the fact that these guidelines are outdated and have not been followed for a long time. The guidelines were created in 1993 and included in the *Temporary Working Guide to our Service Structure* (the policy guidelines at that time); they became outdated as soon as World Services was restructured and a unified budget was put in place in 1998. In the 2014 *Conference Approval Track* (CAT), the World Board reported to the Conference Participants on the subject of "Proposed Revisions to the Guide to World Service in NA (GWSNA)." The communication lists several outdated policies (including WSC taping and Newsflash) and then states "This should not be considered a complete list of outdated policies. There are many other items in GWSNA that are outdated." While this communication didn't specifically list the distribution/issuance of credit card policies, it did note that the GWSNA was in need of revision. The inspection team understands how the South Florida Region or others could question why this policy wasn't being followed as they weren't aware that this was considered an outdated policy. As part of this inspection report the inspection team recommends that the guidelines related to distribution/issuance of credit cards be updated to reflect current practices.

To address the concern regarding the NA World Services bank account in Brazil, the inspection team reviewed the bank account records and researched the background of the situation. NA World Services, in cooperation with the Brazilian Service Office of Narcotics Anonymous [Associação para Comitês de Serviços (ACS)] agreed that the ACS office would assist NA World Services in transacting the business necessary to hold the World Convention in Brazil. A bank account for the benefit of NA World Services was opened by the ACS office, and the account was used for some of the income and expenses of the World Convention in Brazil. Following the World Convention in Brazil approximately \$120,000 was left in the ACS account until it could be returned to the US. It is an unusual, and an undesirable circumstance for NA World Service funds to be in the name of another entity, in this case the ACS. The inspection team agrees that this issue should be considered during site selection for future World Conventions and that this bank account should have been disclosed to the Fellowship.

To address the concern that all World Service Conference expenses are not being reported accurately and completely, a general ledger detail report of all World Service Conference expenses for the inspection period was provided to the inspection team. The total reconciled to the total reported in the NA World Services Annual Report. A random sample of expenses was selected by the South Florida representative and the supporting documents were inspected. After an examination of the records, the inspection team agreed that no further sampling was necessary and that all World Service Conference expenses are being reported accurately.

To address the concern that there is an appearance that NA World Services is targeting NA service bodies over non-NA entities in the enforcement of the *FIPT* as it relates to the online

posting of our copyrighted literature, the inspection team examined all DMCA (Digital Millennium Copyright Act) notices issued by NA World Services during the 12-month inspection period. There was no distinguishable pattern of targeting NA service bodies over non-NA entities in the enforcement of the *FIPT*. All related records were examined and showed that it is the practice of NA World Services to send an informal "friendly" letter, not a DMCA "takedown" notice, to known Fellowship websites; this approach resulted in agreeable resolution for most of the records examined. The inspection team agreed that NA World Services is not targeting NA service bodies over non-NA entities in the enforcement of the *FIPT* as it relates to the online posting of our copyrighted literature.

Summary

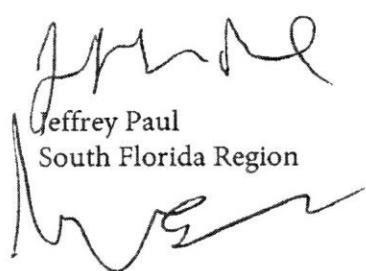
The inspection team reached unanimous consent on all the conclusions and recommendations contained in this report and agrees that this inspection request is complete. The inspection team makes the following recommendations to NA World Services:

The inspection team recommends that the policies in *A Guide to World Services for NA* for the distribution/issuance of credit cards, travel and all other outdated guidelines be updated to reflect current practices.

The inspection team recommends that the issue of site selection for World Conventions include greater consideration of local banking, business and finance regulations.

The inspection team recommends more timely communication from NA World Services regarding local Fellowship literature distribution that is done in partnership with NA World Services.

In service,



Jeffrey Paul
South Florida Region

Mark Hersh
World Board



Jack Hovenier,
World Board

ADDENDA

Auditor Letter
FIPT Property Designation List
South Florida Request
Agreement to Inspect

MKA MILLER KAPLAN ARASE LLP

CERTIFIED PUBLIC ACCOUNTANTS SINCE 1941

May 17, 2018

Ms. Debbie Hall-Carnahan
N A World Services, Inc.
VIA EMAIL

Dear Debbie:

I am writing to provide information supporting the appropriate treatment of free literature for financial reporting purposes.

As a public charity, Narcotics Anonymous World Services, Inc. (NAWS) is subject to the nonprofit reporting rules of U.S. generally accepted accounting principles (GAAP), set forth in the Financial Accounting Standards Board's Accounting Standards Codification (ASC). It is not uncommon for a nonprofit organization to contribute goods and services to the community it serves, consistent with its mission. In nonprofit literature, the term *gifts in kind* is used broadly to refer to all noncash gifts. When a donor contributes gifts in kind directly to a nonprofit organization that sells them as inventory or consumes them as the end user, such gifts comprise contributions.

In accordance with ASC 958-605-30-11, gifts in kind that can be used or sold should be measured at fair value. ASC 820 defines fair value and establishes a framework for measuring fair value. As explained in ASC 958-605-25-5, contributed tangible property worth accepting generally possesses the common characteristic of all assets—future economic benefit or service potential. The future economic benefit or service potential of a tangible item usually can be obtained by exchanging it for cash. The highest level of the fair value hierarchy is a quoted price in an active market for an identical asset. Accordingly, the sale price of any given item is the best measure of its fair value, and the appropriate basis for recording contributions by both donor and recipient. By using retail prices to establish the value of free literature for financial reporting purposes, NAWS properly records these transactions in accordance with GAAP.

Please do call or email if you have questions about the information provided above or would like to discuss it further.

Sincerely yours,


Jenny Bolksy, CPA
MILLER KAPLAN ARASE

Los Angeles • San Francisco • Seattle • Las Vegas • Denver • Sun Valley



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cc) RESOLVED FURTHER, that the following list of NAWS Inc. Literature reflect the FIPT designations as of July 2017

Item	Fellowship Approved Recovery material	Non-adaptable Service material	Adaptable Service material
Basic Text	X		
Just For Today	X		
It Works, How and Why	X		
Introductory Guide to NA	X		
White Booklet	X		
The Group Booklet		X CA	
12 Concepts for NA Service		X CA	
Behind the Walls	X		
In Times of Illness	X		
Working Step Four in NA	X		
The Narcotics Anonymous Step Working Guides	X		
Sponsorship	X		
Living Clean	X		
Guiding Principles	X		
IP #1 Who, What, How, and Why	X		
IP #2 The Group (IP)	X		
IP #5 Another Look	X		
IP #6 Recovery & Relapse	X		
IP #7 Am I an Addict?	X		
IP #8 Just For Today (IP)	X		
IP #9 Living the Program	X		
IP #11 Sponsorship	X		
IP #12 Triangle of Self-Obsession	X		
IP #13 By Young Addicts for Young Addicts	X		
IP #14 One Addict's Experience...	X		
IP #15 PI and the NA Member	X		
IP #16 For the Newcomer	X		
IP #17 For those in Treatment	X		
IP #19 Self Acceptance	X		
IP #20 H&I and the NA member	X		
IP #21 The Loner	X		
IP #22 Welcome to NA	X		
IP #23 Staying Clean on the Outside	X		
IP# 24 Money Matters: Self Support in NA	X		
IP #26 - Accessibility for Those with Additional Needs	X		X FA
IP #27 For Parents or Guardians of Young People in NA	X		X FA
IP# 28 Funding NA Services		** CA	
IP#29 An Introduction to NA Meetings	X**		
NA: A Resource in Your Community		** CA	
Hospitals & Institutions Handbook			X CA
Guide to World Services in NA		X CA	
A Guide to Local Services in NA		X CA	
Public Relations Handbook			X CA
Literature Committee Handbook			X CA
Handbook for NA Newsletters			X CA
A Guide to Phoneline Service			X CA
Treasurer's Handbook			X CA
Outreach Resource Information			X CA
Institutional Group Guide			X CA
Additional Needs Resource Information			X CA

** - Statistics and local information for these items can be amended with notification to the WSO. The 'fellowship approved' seal identifies recovery literature and the 'conference approved' seal identifies service material

RESOLVED FURTHER, that the following list of NAWS Inc. Literature reflect the FIPT designations as of July 2016

Item	Fellowship Approved Recovery material	Non adaptable Service material	Adaptable Service material
Basic Text	X		
Just For Today	X		
It Works, How and Why	X		
Introductory Guide to NA	X		
White Booklet	X		
The Group Booklet		X CA	
12 Concepts for NA Service		X FA	
Behind the Walls	X		
In Times of Illness	X		
Working Step Four in NA	X		
The Narcotics Anonymous Step Working Guides	X		
Sponsorship	X		
Living Clean	X		
Guiding Principles	X		
IP #1 Who, What, How, and Why	X		
IP #2 The Group (IP)	X		
IP #5 Another Look	X		
IP #6 Recovery & Relapse	X		
IP #7 Am I an Addict?	X		
IP #8 Just For Today (IP)	X		
IP #9 Living the Program	X		
IP #11 Sponsorship	X		
IP #12 Triangle of Self-Obsession	X		
IP #13 By Young Addicts for Young Addicts	X		
IP #14 One Addict's Experience...	X		
IP #15 PI and the NA Member	X		
IP #16 For the Newcomer	X		
IP #17 For those in Treatment	X		
IP #19 Self Acceptance	X		
IP #20 H&I and the NA member	X		
IP #21 The Loner	X		
IP #22 Welcome to NA	X		
IP #23 Staying Clean on the Outside	X		
IP# 24 Money Matters:Self Support in NA	X		
IP #26 - Accessibility for Those with Additional Needs	X		X FA
IP #27 For Parents or Guardians of Young People in NA	X		X FA
IP# 28 Funding NA Services		** CA	
IP#29 An Introduction to NA Meetings	X**		
NA: A Resource in Your Community		** CA	
Hospitals & Institutions Handbook			X CA
Guide to World Services in NA		X CA	
A Guide to Local Services in NA		X CA	
Public Relations Handbook			X CA
Literature Committee Handbook			X CA

Handbook for NA Newsletters			X CA
A Guide to Phoneline Service			X CA
Treasurer's Handbook			X CA
Outreach Resource Information			X CA
Institutional Group Guide			X CA
Additional Needs Resource Information			X CA

** - Statistics and local information for these items can be amended with notification to the WSO. The 'fellowship approved' seal identifies recovery literature and the 'conference approved' seal identifies service material

**SOUTH FLORIDA REGION OF NARCOTICS ANONYMOUS
PO BOX 5842
LIGHTHOUSE POINT, FL 33074**

April 17, 2017

Narcotics Anonymous World Services, Inc.
19737 Nordhoff Place
Chatsworth, CA 91311

Dear World Board,

As per the Fellowship Intellectual Property Trust (updated May 2012) pages 16-17, in accordance with Article V: Rights and Responsibilities of the Beneficiary, and by motion made and approved by the South Florida Region at our December 16, 2016 RSC meeting, we herewith request an inspection of the records and operations of the Trust as well as Trustee activities. The following is a list of our concerns and particular areas of Trust operations we wish to inspect (unless otherwise noted, the period of the records requested are the fiscal years ending June 30, 2015 and June 30, 2016):

Concern: That literature margins, developmental literature, developmental subsidies, and allowances are being overstated by recording the developmental items and allowances at values greater than cost. We wish to inspect all financial records, documents, and general ledger postings to developmental literature, subsidies, and allowances accounts. We also wish to inspect all records/calculations relating to the cost of literature.

Concern: That all World Board expenses are not being reported accurately and completely. We wish to inspect all financial records for the World Board posted to World Board or other general ledger accounts, and any reconciliations to World Board expenses in the financial statements included in annual reports.

Concern: That all commercial interests in literature distribution centers outside of the United States have not been disclosed or reported to the fellowship. We wish to review all documents, minutes (internal WB and EC) and financial records relating to ownership or interests in distribution centers around the world.

Concern: Customer discounts are not being applied equally to fellowship and non-fellowship sales. We wish to inspect a list of the twenty largest (in terms of annual sales) fellowship and non-fellowship customers as well as invoices to those customers.

Concern: That all travel expenses are not being reported correctly to the fellowship, and Trust financed travel is not being reimbursed according to the guidelines outlined in the Guide to World Services (GWSNA). We wish to examine all travel-related financial documents (general ledger details, expense reports, reimbursement request forms, travel receipts, etc.) as well as all Executive Committee minutes where decisions were made to exempt room-sharing.

Concern: That the Trustee is not performing its duties noted in the Fellowship Intellectual Property Trust as it relates to the designation and separation of Trust and non-Trust property. We wish to inspect all lists, designations and separations of Trust and non-Trust properties.

Concern: Credit card guidelines as outlined on pages 34-35 of the 2016 GWSNA are not being followed. Records requested include all EC minutes approving the issuance of credit cards for WSC responsibilities; All signed condition of use forms; Invoices or other accompanying documentation for temporarily issued credit cards, credit card receipts, expense statement(s), and accompanying invoice(s) resulting in card use; and all EC reports resulting from their quarterly audits and/or reviews of WSC credit card activity.

Concern: That World Convention (WCNA) costs are not being reported accurately and completely due to the combining of non-WCNA expenses into them. We wish to review all financial records and backup receipts for all expenses reported for the world convention in Brazil.

Concern: That all commercial interests in literature distribution centers outside of the United States have not been disclosed or reported to the fellowship. We wish to review all documents, minutes (internal WB and EC) and financial records relating to ownership or interests in distribution centers around the world.

Concern: That all World Service Conference expenses are not being reported accurately and completely. We wish to inspect all financial records for World Service Conference expenses posted to World Service Conference or other general ledger accounts, and any reconciliations to World Board expenses in the financial statements included in annual reports.

Concern: There is an appearance that NAWS is targeting NA service bodies over non-NA entities in the enforcement of the FIPT as it relates to the online posting of our copyrighted literature. We wish to inspect all Digital Millennium Copyright Act (DMCA) takedown notices sent by NAWS over the course of the inspection period.

The South Florida Region designates its Regional Delegate, Jeffrey Paul to be included on the inspection team, and selects Jack Hovenier as one of the two World Board members on the inspection team. The South Florida Region authorizes and allows the World Board to select the second World Board member on the inspection team.

We estimate the inspection could take a week to perform and would like to schedule it for some time in either July or August of 2017.

Sincerely,

Jeffrey Paul
Regional Delegate
South Florida Region

Results of a Meeting with the South Florida Region

3 May 2018

At 6:00 pm, May 2, 2018, representatives from NA World Services, Arne H and Anthony E, met with representatives from the South Florida Region, Jeff P, Regional Delegate; Kevin D, Alternate Delegate; and Mat S., Regional Chair, met to discuss the request for inspection of the *F IPT* records. The purpose of the meeting was to see if it was possible to reach a compromise, so that the region could receive the information they desire in a manner that NA World Services could accommodate.

Following are the points discussed with South Florida related to the ten concerns that were addressed in NA World Services letter dated March 16, 2018 to the South Florida delegate. This inspection will focus on fiscal year 2016, except where otherwise noted below.

- a) Both parties agree that the inspection shall be five working days beginning May 21, 2018 at 9:00 am at the World Service Office main headquarters at 19737 Nordhoff Place, Chatsworth, California 91311. If it is determined by the requestor that NAWS is purposely attempting to delay the completion of the inspection, then South Florida will be allowed to negotiate the possibility of additional time with the assigned Board members.
 - b) South Florida is willing to focus on financial records for expenses reported for the world convention in Brazil, in whichever fiscal year they are posted. This includes records for the account opened for NAWS by the ACS in Brazil.
 - c) South Florida agrees to remove the records from Iran, Canada, India, and Belgium from the inspection request.
 - d) South Florida maintains its concern #1 regarding donated literature being reflected as a decrease of retail value as opposed to replacement cost.
 - e) South Florida maintains both of its concerns that World Board general expenses as well as World Board travel are not being reported accurately.
 - f) South Florida agrees to allow the assigned Board members to conduct the review of internal World Board minutes and Executive Committee notes for the period of inspection, to determine that no such undisclosed locations exist as it relates to Concern #3. The assigned Board members can also conduct a review of World Board minutes and Executive notes to identifying any discussion regarding the exempting of double occupancy that exists in those records.
 - g) South Florida maintains its concern #4 regarding the equal application of literature discounts.
 - h) Both parties agree that NA World Services will provide the designations of *F IPT* properties as it relates to concern #6.
- As it relates to concern #10, South Florida desires to see any communications to any internet service providers connected to the Digital Millennium Copyright Act, issued during the inspection period
- i) Both South Florida and NAWS acknowledge that NA World Services has, on multiple occasions, reported to the WSC that the Credit Card guidelines, along with several other policies, located in *A Guide to World Services in NA* are no longer utilized. This will be acknowledged in the final inspection report.
 - j) South Florida requests that the World Board conduct a future examination of the communication processes between a requestor for inspection and NA World Services to see if there is a way to improve for the future, led by a new board member who was not seated during the current process.

Signed:

Jeff Paul

South Florida

Arne H-G

World Board