

Utah Region of NA Service Committee Meeting

December 8, 2018

Opened at 1:30 PM

Roll Call:

Facilitator (Britnni K.) – Present
Secretary (Jeremy F.)– Present
Treasurer (Collyn B.) – Present
Alt. Treasurer -- Vacant
Regional Delegate (Tracia) – Present
Regional Delegate Alternate (James) – Present
Hospitals & Institutions (Sunee) – Present
Public Information (Brad H.) – Absent
Webmaster (Justin B.) -- Present
Outreach – Vacant
URICNA – (Karen) Present
Campvention (Donnie)– Present
Sasquatch (Sunee)– Present
Central (Monte) – Present
Lakeside (Jerry) – Present
UWANA (Karen)– Present
High Unita – Absent
Northern (Joey)– Present

Motioned to approve previous minutes was seconded and passed.

Open Forum

Nothing.

Old Business

Campvention Audit:

Attached is a report/accounting I have put together from last year's Campvention I think it will be easy to follow and you can hand out to RCM's if you like. This was not my job

to create this but felt it was necessary to convey the information to the Utah Region. I will in my job as Campvention pass on an accounting accompanied by receipts and our beginning budget with each report and at the events conclusion.

I would also like it noted that the Campvention committee will be starting with only \$3000 of its usual \$4000 starting money.

I also want to note with the audit that the receipt and record keeping was poor. I do not believe money was stolen but it was mishandled. The RCM's may want to review the minutes of their meetings last year (if they exist) and audit the decision making to come up with ways to make the committee more accountable to the members of the Utah Region.

In service
Lou B.

Discussion:

- Sunee asking if they will make a donation back to Region (answer is no since they did not make money)

Campvention

2018

Expenses by committee

Ck#/Card/Cash

Programming

Speaker Gas	\$156.00	Card	
Speaker Gas	\$156.00	Card	
Speaker Travel	\$390.36	160	
Total			\$702.36

Campsite

Campsite rent	\$856.00	167	
Campsite rent	\$570.00	144	
Campsite rent	\$288.00	145	
Campsite rent	\$96.00	146	
Campsite rent	\$498.00	147	
Campsite rent	\$121.65	165	
Total			\$2,429.65

Blood Sweat Tears

Generator	\$338.35	Card	
Fuel	\$30.59	Card	
Food/Supplies/Coffee	\$411.68	168	
Total			\$780.62

Merchandise

Merchandise	\$701.80	158	
Merchandise	\$2,521.80	Card	
Total			\$3,223.60

Registration

prereg gifts	\$253.84	Card	
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Campvention		2018	
prereg gifts	\$229.43	Card	
Total			\$483.27

Fund Raising			
Supplies	\$34.23	148	
Church Event	\$60.00	143	
volleyball	\$11.94	Cash	
winco - fundrasing	\$24.41	Cash	
fundraising	\$26.94	Cash	
fundraising	\$3.87	Cash	
fundraising	\$5.77	Cash	
fundraising	\$121.65	Cash	
Total			\$288.81

Camp Kids			
Supplies	\$34.16	159	
Totals			\$34.16

Total Spent 2017		\$7,942.47
Bank Fees	Estimate	\$59.88
Total Income		\$6,635.02
Balance 2018		\$4,369.15
Ending Balance	for 2019	\$3,001.82

Fundraising made	\$1,360.21
Event income	\$5,274.81

New Business

Motion #1 – to have an Ad hoc committee to rewrite all three committees' guidelines, i.e. Region, URICNA, and Campvention. That the ad hoc committee be comprised of all three committees.

Purpose: to have Guidelines flowing together and are on the same page.

Made by Monte (Central)

Status: sent back to Areas for votes

** Ad hoc committee audit the Regional storage unit in Sandy. Members will be: Joey L. (UWANA), Don C. (UWANA), Collyn B. (UWANA), James K. (Lakeside)

Nominations

Facilitator – none

Secretary – Jeremy nominated (maybe)

Treasurer – Collyn nominated (maybe)

Alt. Treasurer -- none

Regional Delegate – Tracia accepted

Regional Delegate Alternate – James K. nominated (maybe)

Hospitals & Institutions – Sunee accepted

Public Information – Brad nominated (absent)

Webmaster -- Justin B. nominated (maybe)

Outreach – none

Admin Reports

Secretary:

Jeremy reported that the minutes will likely go out to Region members the morning after the Regions meeting and asked if anyone present would like to get on the email list.

Regional Delegate:

Greetings:

First, I also want to remind everyone to take a few minutes and complete the fellowship survey deadline is December 31, 2018). Please feel free to share this and encourage everyone to participate. Here's that link: www.na.org/survey

Second, we will be hosting the RMZF in July. If anyone has input on this or would like to help, please contact me. Email: cleandiva88@hotmail.com or cell 951-663-6272. This isn't a huge event. Typically, we reserve a hotel conference room (our region would pay that fee), plan to attend a local meeting, after business (RMZF guests may need transportation), and we encourage the local fellowship to attend and learn what's happening in our zone and the fellowship in general. I will be checking on locations after Christmas.

Last, there is a conference participant web meeting going on today. This one is focused on the environmental scan for the NAWWS Strategic Plan. We will be able to follow up on this and report back or reach out if needed. The RMZF is setting up a zoom meeting to discuss Western States Zonal collaboration with RMZF and designating a contact person for our zone for the Future of the WSC project and workgroup.

I'm keeping my report brief today out of respect for other business that our RSC will need to address today. However, I'm happy to chat about any ideas, questions, or concerns.

In Loving Service,

Tracia S.
Utah Regional Delegate

Regional Delegate Alternate:

Nothing to report.

James K.

Public Relations Report:

Hello,

Unfortunately, I will not be able to make it to region. Something came up at work and I have to be there. During this last cycle we had a meeting about the google ad words project. After that meeting and lots of discussions with other members of NA. I put together a large list of key words and phrases we thought would be searched by addicts looking for recovery. We are now working on art work for the ad itself and the message that will be displayed. Also, we will be creating a web page that the ad will send you to. This web page will have a brief description of NA and will have links to the region website along with the different area websites. We hope to present this to you at region in February and if it is approved to go live with the ad immediately after.

In loving service,

Brad H.

Regional Hospitals and Institutions:

I am still waiting for info from the different areas concerning your county jail. I would like to order the first round of literature and get it on its way at the beginning of the year. Also, I need names and addresses for those that want to participate in the steps through the mail. I've checked the mail 5 times in the last 2 months and haven't seen anything yet. I will check it on the way to region today. That about wraps it up.

Thank you for letting me serve.

H&I chair
Sunee G.

** Sunee asked if Step-by-the-Mail letters always go to the same addict (from the same inmate) and it was reported that yes, this is the case. He also asked about getting addresses of addicts willing to get letters from addicts, including the stack of letters he brought today.

Chairperson Report:

Brittini K. reported that she is working on the Campvention AFCU bank account.

Regional Treasurer Report:

Here is my final report for December:

We have a working balance of	\$1078.84
A bank balance of	\$2444.58
PR	\$ 601.53
HI	\$769.78
Expenses	\$163.18

See attached report submitted to the Secretary after the Region meeting.

Utah Region of NA - 2018		Starting	February	April	June	August	October	December	Year-To-Date
INCOME	Northern (Ogden)		\$139.34	\$57.11	\$55.98	\$136.05		\$140.49	\$528.97 northern
	Lakeside Unity (Davis County)		\$72.92	\$64.33	\$116.29	\$73.20	\$60.32	\$67.68	\$454.74 lakeside
	Central (Provo)						\$113.45	\$18.75	\$132.20 central
	UWANA (Salt Lake)		\$96.40	\$47.99		\$162.14		\$299.90	\$606.43 uwana
	Sasquach (Park City)					\$150.00		\$150.00	\$300.00 sasquach
	High Uintah (Vernal)								\$0.00 high uint
	Individual member/group								\$0.00 indiv
	Total Donations		\$308.66	\$169.43	\$172.27	\$521.39	\$173.77	\$676.82	\$2,022.34 total
	Campvention Income (July)								\$0.00 camp
	URICNA Income (Nov) UT Reg Serv		\$1,633.77						\$1,633.77 uricna
7th tradition								\$0.00 7th trad	
Total Deposit		\$1,942.43	\$169.43	\$172.27	\$521.39	\$173.77	\$676.82	\$3,656.11 deposit	
EXPENSES	Rent for meeting (\$20/cycle)		\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$120.00 rent
	H&I Literature (15% of dep)		\$291.37	\$25.42	\$25.85	\$78.21	\$26.07	\$101.53	\$548.45 H&I Lit
	PI (15% of deposit)							\$101.53	
	NAWS Donation (5% of dep)		\$107.71	\$1,508.48	\$12.51	\$26.07	\$8.69	\$33.85	\$1,697.31 world
	PO Box due August (\$186/year)		\$194.00			\$0.00		\$204.00	\$398.00 PO Box
	Storage Unit (\$92/month)*		\$579.00		\$522.00	\$30.00			\$1,131.00 Storage
	Corporation Fee			\$13.00					
	Motions		\$244.59	\$0.00			\$500.00		\$744.59 motions
	Website (\$68.05 June)				\$131.88				\$131.88 website
	Rocky Mountain Zonal Forum								\$0.00 forum
	World Conference		\$272.60	\$1,306.46					\$1,579.06 conf
	Travel - workshops								\$0.00 travel
	Reimbursements		\$23.00		\$13.61			\$86.33	\$122.94 reim
	Bank Fees / Interest		-\$0.31	-\$0.58	\$0.01	-\$0.18	-\$0.14	-\$0.18	-\$1.38 fees
	Total Expenses		\$1,731.96	\$2,868.89	\$725.86	\$154.10	\$554.62	\$547.06	\$6,471.85 exp total
PRUD	Income	\$0.00	\$0.08	\$0.08	\$0.08	\$0.08	\$0.08	\$0.08	\$0.48 Income
	Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 Expenses
	Balance (savings)	\$501.94	\$502.02	\$502.10	\$502.18	\$502.26	\$502.34	\$502.42	
H&I LIT	Additions (15% of dep)		\$291.37	\$25.42	\$25.85	\$78.21	\$26.07	\$101.53	\$548.45 lit in
	Expenses			\$10.00					\$10.00 lit out
	Balance	\$231.33	\$522.70	\$538.12	\$563.97	\$642.18	\$668.25	\$769.78	
PI	Additions (15% of dep)							\$101.53	
	Expenses						-\$500.00		
	Balance						\$500.00	\$601.53	
Regional Working Balance*		\$4,005.22	\$4,215.69	\$1,516.23	\$962.64	\$1,329.93	\$949.08	\$1,078.84	
Adjusted Balance (work/hi/pr)		\$4,236.55	\$4,738.39	\$2,054.35	\$1,526.61	\$1,972.11	\$2,117.33	\$2,450.15	
		VERIFIED	PENDING	ON HOLD	Income	Expenses	Difference	Bank Balance	
					\$168.75	\$163.18	-\$5.57	\$2,444.58	

Account: From: To: Category:

Description: Amount From: Amount To: Type:

Date	Description	Check	Category	Debit(-)	Credit(+)	Balance
12/7/2018	CHECK # 288	288	UNCATEGORIZED	-\$47.28		\$2,444.58
12/3/2018	ONLINE BANKING FUNDS TRANSFER FROM SHARE ACCOUNT:XXXXX845-8.9 LAKESIDE UNITY AREA OF		UNCATEGORIZED		\$46.18	\$2,491.86
12/3/2018	ONLINE BANKING FUNDS TRANSFER FROM SHARE ACCOUNT:XXXXX845-8.9 LAKESIDE UNITY AREA OF		UNCATEGORIZED		\$21.50	\$2,445.68
11/30/2018	DIVIDEND EARNED FOR PERIOD OF 11/01/2018 THROUGH 11/30/2018 ANNUAL PERCENTAGE YIELD EARNED IS 0.05%		UNCATEGORIZED		\$0.10	\$2,424.18
11/10/2018	ONLINE BANKING FUNDS TRANSFER FROM SHARE ACCOUNT:XXXXX032-1.9 NORTHERN UTAH AREA		UNCATEGORIZED		\$41.83	\$2,424.08
11/7/2018	0003 ITEMS DEPOSITED AT TOOELE MACEYS BRANCH		UNCATEGORIZED		\$413.35	\$2,382.25
10/31/2018	DIVIDEND EARNED FOR PERIOD OF 10/01/2018 THROUGH 10/31/2018 ANNUAL PERCENTAGE YIELD EARNED IS 0.05%		UNCATEGORIZED		\$0.08	\$1,968.90
10/20/2018	ONLINE BANKING FUNDS TRANSFER FROM SHARE ACCOUNT:XXXXX032-1.9 NORTHERN UTAH AREA		UNCATEGORIZED		\$98.66	\$1,968.82
10/17/2018	CHECK # 281	281	UNCATEGORIZED	-\$204.00		\$1,870.16
10/16/2018	CHECK # 287	287	UNCATEGORIZED	-\$20.00		\$2,074.16
10/9/2018	ONLINE BANKING FUNDS TRANSFER FROM SHARE ACCOUNT:XXXXX845-8.9 LAKESIDE UNITY AREA OF		UNCATEGORIZED		\$40.26	\$2,094.16
10/4/2018	DEPOSIT AT TOOELE MACEYS BRANCH		UNCATEGORIZED		\$150.00	\$2,053.90
10/4/2018	0002 ITEMS DEPOSITED AT TOOELE MACEYS BRANCH		UNCATEGORIZED		\$162.14	\$1,903.90

Collyn B.

Campvention:

Don C. (Vice Chair, UWANA) reported the following:

Compvention meets the 9th of December at 5 pm at fellowship hall.

We have not made it to the bank yet to change names on the account.

We have camp kids as the only unfilled position is Camp Kids.

The committee has chosen sites for the event as follows

1. Lodge pole (Heber)
2. Weber memorial
3. Guinevere maliboo

We sold out of last year's merchandise at URICNA and have had success already in fund raising (I don't have numbers at this time due to meeting is tomorrow)

We have a logo contest flyer out for the event.

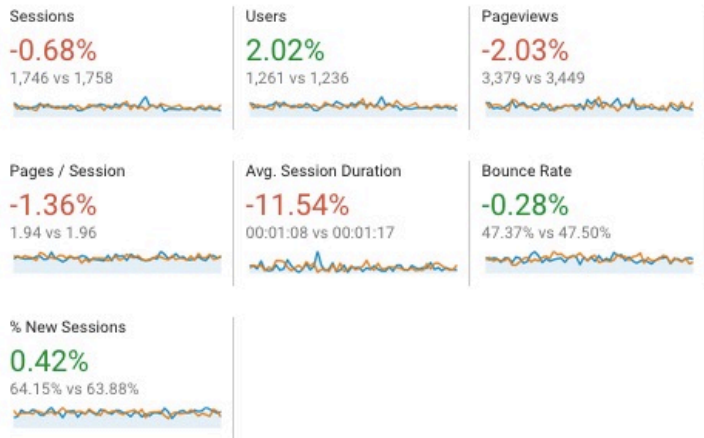
Regional Webmaster Report:

Only updates this month are that I posted the Logo contest flyer for Campvention on the Events page and moved Campvention above URICNA since it's the next event. I still haven't created an information page as I was considering last cycle (information about NA link just points to literature on the NA.org website), I may just get to that this cycle.

Below are the analytics for the website over the past two months as compared to the previous 2 month period. The basics are the we had about the same traffic to the site with a 2% jump in unique people on the site, which was 1,261 people.

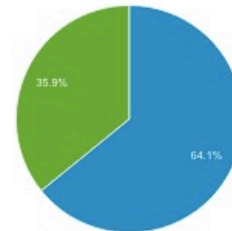
Oct 13, 2018 - Dec 7, 2018: ● Sessions

Aug 18, 2018 - Oct 12, 2018: ● Sessions

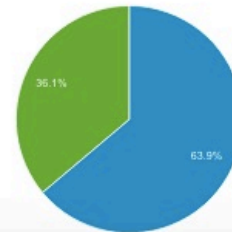


■ New Visitor ■ Returning Visitor

Oct 13, 2018 - Dec 7, 2018



Aug 18, 2018 - Oct 12, 2018



-Justin B
Web Chair

URICNA:

Jess reported the following:

Approx \$1000 in profit initial numbers, schedule audit for 10am Jan 12th here at church? Final accounting for Feb region. Most committees under budget or at budget. Hotels significantly over.

Made suggestions for guideline changes

Rusty voted in as chair and Kirsten as treasurer

No issues with hotel, they loved us. Oversights in contract that pushed our budgets over. My experience with Prospector allowed me overlook those things b/c no experience with F&B budget.

Great meeting today, people gave final reports and shared experience with new committee. All info from last 2 years turned over to Rusty, accounts, passwords, logins, etc. 5 members from last year voted in again so there's continuity with info from last year to this year.

** Scheduled an audit 11:00 AM on Jan. 6, 2019 at Public Coffee on 975 S. West Temple in SLC, UT. Attending will be: Rusty (incoming Chair), Jerry (RCM), Sunee (RCM), Collyn (Treasurer), Jess (former Chair), Kirsten (incoming and previous URICNA Treasurer). **

Jess said that they will have a full reporting at the February RSC meeting.

Open Positions: Vice Chair, Alt. Treasurer, Arts and Graphics (Chair and Vice Chair), Convention Information (Chair and Vice Chair), Events Managements, and Fundraising & Entertainment

URICNA meetings will be every second Saturday of the month at 1700 South Foothill.

Rusty asked about how to get the Guidelines changed. Monte will be making a motion to rewrite the guidelines for Region, URICNA, and Campvention, which will go back to the Areas.

Rusty asked if the Region would be open to having the Convention outside of Park City, since they have only been able to get a single bid from a location within Park City.

Jess noted that the laminator URICNA bought previously was not in the storage unit and therefore not available for their use at the event. Someone from Campvention had borrowed the laminator and not returned it. URICNA bought a new laminator and would like Campvention to reimburse them for the cost of it. Approximate cost is \$100.

Was suggested to have an audit of the supplies as well as of the money (perhaps an *ad hoc* committee). Or place a clipboard in the storage unit for people to keep track of when supplies are removed.

** URICNA will be Nov. 8-10, 2019

** Rusty (Lakeside) was sent from URICNA to be confirmed as URICNA Chairperson at the RSC and has qualified himself. He was confirmed by the RCMs 5/0/0.

** Kirsten (UWANA) was sent from URICNA to be confirmed as URICNA Treasurer at the RSC and has qualified herself. She was confirmed by the RCMs 5/0/0.

Rusty asked if the Region is okay to sign a 2-year contract at the Park City Marriott to lock in the same rates for both years, in an effort to save money. Kirsten noted that the guidelines require 3 bids. It was decided that they would

Tax Exempt ad hoc Committee:

So, as I reported at the October regional meeting, I would have more time as the weather changed, it has changed and I set up an appointment with a CPA firm, Valentine CPA 944 East Gordon Ave., Layton, Utah.

I was going to meet with a Daniel Call who is their non-profit specialist, however his father passed away and the funeral was yesterday, so I had to postpone meeting him. I did however meet with the owner Ron Valentine and got some basic information. He wants Dan to confirm things like, would we need to fill form 1023 or 1024 and wasn't positive of the fee, he believed they had been reduced. I did go online to the IRS.gov site and can confirm that the application fee is \$600.00.

I will work with Collyn to have the financial data needed. Ron estimated a \$150.00 application fee and approximately a \$300.00 a year fee to cover all the required filings I will meet with Dan before then end of the month to get the remaining information and a set cost for the application being completed through them along with what they exact annual fee to serve as a registered agent and/or file the appropriate tax forms yearly.

Once I have a set of parameters of the services we may use I will acquire at least two other quotes, as a business professional I don't want to waste a lot of others time without exact parameters along with being able to compare apples to apples.

Thanks for allowing me to be of service
Russ G

RCM Reports

Lakeside:

Hi my name is Jerry I am an addict,
Things are going pretty good at lakeside.

1. Two more meetings opened up one in Clearfield and one in Bountiful addresses are on our website.
2. Brittany k our activities chair is setting up a new years on December 31st. Doors open up at 6pm dinner, 7pm clean time count down, 8:30pm speaker 9pm dancing until midnight address on our website.
3. Dave B our PR chair was able to find a bill board to put our NA message for 213 dollars it will be up until December 16th, address is 1755 North Main Street.
4. Talked to the GSR'S about lakeside hosting region next year they were all for it.
5. We had nomination for Chair, treasurer, secretary and RCM hopefully everyone will be voted in next month
6. Northern and lakeside are getting together January 12th at 3pm to discuss a merger, there will be a potluck, so hopefully more people will show up

Thank you for letting me be of service,
Jerry y

Sasquatch:

We are alive and well. We just had nominations and although elections are not until February it appears that we will have a completely Area service body. Our county jails are well taken care of and are meetings are full. For the most part... not much else to report except our annual Christmas party is tomorrow night 5:00-9:00 PM and should be a blast. Will be at the Hamlet in Midway.

Thank you for letting me serve
Sunee G.

He also reported that they made a donation of \$100 to Region, and also \$50 for a check lost in the mail. They are also willing to host a Region meeting.

Central:

Monte reported that they a donation of \$18.75 to Region. They now have meetings taking care of literature for all facilities in their area. Sledding in the park on January 6th. See their website for details. Central also are willing to host a Region meeting.

Northern:

Joey reported that they are voting next week. Jessie has been nominated for RCM and will be voted on next week. There has been discussion about merging with Lakeside. There will be an open meeting on Jan. 12th meeting at 3329 Harrison Blvd.

March 22-24 will be their convention NUACNA. See their website for details.

UWANA:

Karen reported that they made \$299.90 donation to Region.

High Unita:

Tracia heard from them after the last Region. They elected an RCM named December. No one from their Area was present and no report sent.