

**Jan 8**  
**11:05**

**Call to Order: 11:05**

Moment of silence, serenity prayer:

**Attendance (by role):**

Chair: Kevin K

V. Chair:

Treasurer: Rob

Secretary: Robin P.

Registration: Kassen

Hotels/Hosp.: Kim

Convention Information: Kim

Arts and Graphics:

Merchandise: NP (Melinda)

Fundraising and Entertainment: Melissa

Programming: NP (Rusty)

Also: Robin P., UWANA

**Reports**

**Chair:** Kevin. Went to region, audit postponed until Feb. Today we make action items for hotel.

**Treasurer:** Rob. We will meet prudent reserve. Waiting on billing for merch still.

12775.77 acct balance

We will land at \$350 to donate or up to \$2000 to donate; merch billing still delayed.

Kim: what is PR

10K

Roughly 2900 goes to dn pmt for hotel, the rest is spent at the end of the convention

Kevin: It's possible we won't have to pay for merch, but kevin is working on it..

Rob: merch was about 3200, and we have like 1000 coming in credits. 2200 should be the cost of merch when it washes.

Robin: do we need to get three bids? Yes

Kim:how do we get a quote

Kevin: logo contest first, then get quotes from vendors, as close to apples to apples

Rob: also we are supposed to do the same thing with the hotel

Reviewed prelim budget numbers, discussion about airfare,

URICNA 2022 Budget		
	Budget	Actuals
Admin (square fees)	\$800	\$0.00
Arts & Graphics	\$300	\$0.00
Convention Information	\$50	\$0.00
Events Management (hospitality Room)	\$100	\$0.00
Hotels and Hospitality	\$6,750	\$0.00
Merchandise	\$2,000	\$0.00
Program	\$1,000	\$0.00
Registration	\$400	\$0.00
Fundraising/Ent/Raffle	\$100	\$0.00
total	\$11,500	\$0.00

**Secretary: No report**

**Registration: No report**

Review responsibilities of Registration chair

Kevin and Kassen to meet to hand of passwords before ME

**Hotels/Hosp: No report**

Discussion of convention location, try to keep it here but not in guidelines  
Only downside about daniels was lack of places to eat, limited hotel guest rooms

Prospector is awesome, but there are no guest rooms

Robin: how has it been with food, always on own?

Rob: sometimes we have banquets, prospect was great about letting us bring our own food.

Sheraton (Marriott) experience is that the banquets haven't been good, last successful banquet was in like 2010

Everyone goes out to eat, so if we do a banquet, we should consider that

This year we couldn't even have coffee, we spent our entire FB budget on coffee,

While looking for venues, find out:

1. Can we bring our own coffee
2. What about food and banquets
3. FB minimums?
4. Hospitality room, can we do our own
5. Can the areas bring the snacks or whatever

6. Parking situation

List of people we can start reaching out to

1. Prospector - lots of rooms, good for multiple meetings
2. Doubletree
3. Oakley
4. Daniels Summit

Maybe get gift cards to close by restaurants and use some budget for the newcomer lunch or whatever, igloos

**Convention Information:**

**Fundraisers/Entertainment:**

Review responsibilities

Budget is \$100

**Program:** maybe set up a program meeting sometime in February.

**New Biz**

Set the budget - 2022

**Review Action Items Due Next Meeting (or on date)**

Make graphic for logo contest

Review hotel options

Review fundraising options/entertainment options Meet to hand off registration passwords

Set up a what's app group for URICNA Committee

**Set time of next meeting:** February 12, 2022, 11AM

**Close with prayer: 12:24**