

6UTAH NA WOMENS RETREAT COMMITTEE MEETING

MEETING AGENDA

LOCATION: Via Zoom

DATE: 03/12/2024

TIME: 6:00 PM

I. OPEN MEETING 6:03

- a) Read Guiding Principles Tradition One Mandee, Sarah and Chelsey S, Chelsey W, Sarah

ATTENDANCE- Quorum (voting Members in red bold; 50% of voting members must be present for quorum) and at least 2 executive committee members in attendance.

Executive Committee	Chair	Vice Chair	Secretary	Treasurer	Alternate Treasurer
Status	Mandee P.	Vacant	Collyn B.	Vacant	Collyn B.
Subcommittee Chairs	Fundraising & Raffle Chair	Registration Chair	Merchandise	Program Chair	Catering Chair
Status	Chelsey W.	Tammy B.	Chelsey S.	Shelly H.	Vacant
Subcommittee Chairs	Activities Chair	BTS/Grunts & Gratitude Chair	Convention Information Chair	Facility Chair	
Status	Nicole B.	Amy S.	Sarah W.	Vacant	
Subcommittee Co-Chair	Fundraising & Raffle Co Chair	Registration Co-Chair	Merchandise Co-Chair	Program Co-Chair	Catering Co-Chair
Status	Robin P.	Vacant	Shanda	Shauna B.	Vacant
	Activities Co-Chair	BTS/Grunts & Gratitude Co-chair	Convention Information Co-Chair	Facility Co-Chair	
Status	Vacant	Bianca	Vacant	Vacant	

II. Approval of minutes from last meeting. Ensure vote for new logo on whats app is added to meeting minutes. Done – CB add new Logo contest - done

III. Presenting Reports

- a) Mandee – written report see below or attached – <https://na-utah-womens-retreat.square.site/>
- b) Collyn as Alt T - \$1711.01 total - \$600.01 in Savings (Region) Checking \$1111.00
- c) Chelsey W – written report – see below or attached; speak to Marconi – Mandee will follow up and has a table; When to end Auction
- d) Tammy – sent quotes; suggested we approve highest bid and let the Chair move forward. \$150 approved; Venmo okay with name, phone, what they want and I will register them
- e) Chelsey S – Written report see below or attached -Badger waiting on quotes, Yes Printing and screen and amazon; agreed she has our votes of confidence. Discussion on color, quantity, cost. \$20 tank, \$25 t-shirt, \$35 Zip up. Remove color for some items. Fitted or unisex.
- f) Nicole B – Shelly and Shauna helping with crafts.
- g) Shelly – nothing to report. Mockup for schedule timeline? Print meeting readings – Nicole
- h) Mandee – catering – nothing to report. 2 dinners. Collyn get budgets and post.
- i) Sarah – Nothing to report. Check website once a day.
- j) Mandee – facility – written report; spigot at site? Yes.

IV. Old Business

- a) Confirm everyone turned in financial responsibility agreements to Collyn. Need Nicole and Shanda and Collyn.

V. New Business

- a) Vote on Merch bids – okay with Whats App, need cost and picture
- b) Discuss Pre-registration launch and online website <http://na-utah-womens-retreat.square.site/>

- c) Discuss plan for booth at NUACNA. Do we want candy, drinks, table, tablecloth, flyers?
Sign up sheet for those covering the booth. – What times at table, just committee members. Flyer!

VI. ACTION ITEM REVIEW

VII. NEXT COMMITTEE MEETING-Thursday18 perhaps after Thursday night meeting - TBD.

VIII. CLOSE MEETING WITH THIRD STEP PRAYER

Position	Name	Attendance 3/12
Chair	Mandee P	x
Vice Chair	Vacant	
Secretary	Collyn B	x
Treasurer	vacant	
Fundraising and Raffle Chair	Chelsey W	x
Fundraising and Raffle Co Chair	Robin P	
Registration Chair	Tammy B	
Registration Co Chair	Ashley B	
Merchandise Chair	Chelsey S	x
Mechandise Co Chair	Shanda	x
Convention Information Chair	Megan	
Convention Information Co Chair	Sarah	x
Program Chair	Shelly H	x
Program Co Chair	Shauna B	
Catering Chair	Vacant	
Catering Co Chair	Vacant	
Activities and Entertainment Chair	Nicole B	x
Activities and Entertainment Co Chair	Vacant	
BST/Grunts and Gratitude Chair	Amy G	
BST/Grunts and Gratitude Co Chair	Bianca J	